

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – 23 JULY 2013

Title of report	CAR PARK RESURFACING CONTRACT
Key Decision	a) Financial Yes b) Community No
Contacts	Councillor Alison Smith MBE 01530 835668 alison.smith@nwleicestershire.gov.uk Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk
Purpose of report	To inform Cabinet of the procurement of car park resurfacing works. The report requests that Cabinet delegate authority to the Director of Services to award the resurfacing contract.
Reason for Decision	The level of potential expenditure exceeds the authority threshold in the Scheme of Delegation
Council Priorities	Business and Jobs Value for Money
Implications:	
Financial/Staff	A robust evaluation of the tender will allow the most economically advantageous tender to be selected.
Link to relevant CAT	Not applicable
Risk Management	Not applicable
Equalities Impact Assessment	Not applicable
Human Rights	None discernible
Transformational Government	Not applicable

Comments of Head of Paid Service	The report is satisfactory
Comments of Section 151 Officer	The report is satisfactory
Comments of Monitoring Officer	The report is satisfactory
Consultees	Procurement Legal Services
Background papers	Car Park Asset Survey Report
Recommendations	<p>THAT CABINET:</p> <p>1. NOTES THE TENDER PROCESS SELECTED FOR THE CAR PARK RESURFACING CONTRACTS; AND</p> <p>2. DELEGATES AUTHORITY TO THE DIRECTOR OF SERVICES TO AWARD THE CAR PARK RESURFACING CONTRACTS, IN ACCORDANCE WITH EVALUATION CRITERIA TO BE AGREED BY THE HEAD OF COMMUNITY SERVICES</p>

1.0 BACKGROUND

- 1.1 Asset surveys undertaken in 2012/2013 identified that three of the Councils Car Parks (Market Hall, Coalville and Council Offices Extension and Rear Car Parks including access road) were in need of resurfacing works during 2013/14.
- 1.2 Council agreed these works in the capital programme for 2013/2014 on 26 February 2013 as part of the Budget and Council Tax report for 2013/2014. The report included a sum of £64,500 for the Market Hall Car Park, £49,500 for the Council Offices access road and rear car park and £32,000 for the Council Offices extension car park.
- 1.3 Due to the value of the proposed works, the Contract Procedure Rules set out that an open tendering process should be followed in accordance with contract procedure rules 5.16 and 7.
- 1.4 The following timetable is proposed:

	DATE
Advert for works	26 July 2013
Deadline for Tenders to be returned	16 Aug 2013
Contract Award	By 30 August 2013
Contract Commencement	To be agreed with Contractor

- 1.5 The timescales above have been selected to ensure that the tenders are subject to robust evaluation and due diligence checks, whilst ensuring that the contract for the Market Hall Car Park and the Council Offices access road and rear car park commences in a timely manner to ensure completion before winter weather disrupts the work. The Council Offices extension car park is subject to further investigation works regarding tree roots and as such this contract may be awarded at a later date.

2.0 RESOURCE IMPLICATIONS

- 2.1 As set out above Council have already considered and approved the budget for this contract.
- 2.2 Due to design works for the schemes being completed in-house it is anticipated that best value can now be achieved by going to the market as opposed to using a framework contract. As the likely cost of the contracts exceed the delegated financial authority levels in the Constitution, Cabinet are requested to delegate authority to the Director of Services to award the contracts.
- 2.3 By following this tendering process it is anticipated that this will attract interest from local companies in furtherance of the Council's Buy Local initiative.